



## Ridgewood LAC

### Volunteer Official Accreditation and Mentoring Program

#### Criteria:

The Official Demonstrates:

- Effective communication and interpersonal skills
- Punctuality and attendance at all required meetings
- The requirements necessary to complete any written or oral communication
- The ability to:
  - Work as a team member and observe tasks undertaken by other team members
  - Seek assistance/ask questions as required
  - Liaise with athletes as required as well as fellow officials
  - Concentrate on the allocated task(s) without distractions
- A growing knowledge of the current World Athletics/WPA/Athletics West/ Little Athletics Program rules and their application
- An awareness of the OH&S requirements at the competition site and within the arena
- An understanding of the set tasks/role(s) and shows an ability to undertake them confidently and accurately
- An understanding of the chief/referee roles and responsibilities
- An understanding of the necessary protocols of event/group of events, including radio usage
- The competence to be able to self-reflect honestly at the end of competition

#### What does the practical involve?

- The Official MUST complete at least five (5) practical days signed off by an Approved Mentor/Accredited Supervisor as appointed by RLAC.
- At least ONE (1) day must be at the North Metro Zone Championships (or other high level event as negotiated with the Accreditation Supervisor.
- It is preferable if an Official can gain a broad practical experience.
- The Official MUST have completed the relevant E-Learning for the identified disciplines.

#### What Next?

Once the practical components have been completed, submit this card to the Accreditation Supervisor via scanned copy/photograph to [championships@ridgewoodlac.org](mailto:championships@ridgewoodlac.org) for verification and final sign off.

Name: \_\_\_\_\_

Affiliated Club: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Event Group: (Circle):    Track                      Jumps                      Throws                      Walks

#### Instructions to Participant:

Officials **MUST** complete the Level 1 e-learning component for the desired events prior to commencing the Practical Proficiency Components.

<https://learning.athletics.com.au/login/index.php>

It is the Official's responsibility to arrange Practical Proficiency Assessment at various competitions through an Approved Mentor/Accreditation Supervisor.

It is MANDATORY that Officials inform their Assessor that they want to be assessed PRIOR to the start of the competition, to allow time for the Assessor to effectively assess the degree of competence displayed by that Official.

Details of any assessment MUST be completed on the Practical Card. The feedback column is vital. It provides information concerning the relevant areas where the Official's competencies are determined.

For further information contact [championships@ridgewoodlac.org](mailto:championships@ridgewoodlac.org)



**RIDGEWOOD LAC VOLUNTEER OFFICIAL ACCREDITATION AND MENTORING PROGRAM**

<b>DATE</b>	<b>MEET/VENUE</b>	<b>ROLES FULFILLED</b>	<b>FEEDBACK</b>	<b>MENTOR DETAILS</b>	<b>SIGNATURE</b>
1					
2					
3					
4					
5					
6					
7					

**Completed Online E-Learning:**

<b>COURSE</b>	<b>DATE COMPLETED</b>	<b>CERTIFICATE SUPPLIED CLUB</b>	<b>CERTIFICATE SUPPLIED RLAC</b>	<b>SUPERVISOR SIGNATURE / DETAILS</b>